



# MINUTES

**Of a Meeting of the Council of the City of Kenora  
Tuesday, June 18, 2019 – City Council Chambers  
12:00 p.m.**

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**With** Mayor D. Reynard in the Chair, Councillor M. Goss, Councillor A. Poirier, Councillor K. Ralko, Councillor S. Smith, Councillor C. Van Wallegghem

**Regrets:** Councillor R. McMillan

**Staff:** Karen Brown, CAO, Heather Pihulak, City Clerk, Stace Gander, Manager of Community Services

## **Call to Order**

Mayor Reynard called the meeting to order and Councillor Goss delivered a blessing.

## **Public Information Notices as per By-law Number 144-2007**

Mayor Reynard then read the following notices:-

As required under Notice By-law #144 -2007, Council hereby advises the public of its intention to adopt the following at today's meeting:-

- To amend the 2019 Operating & Capital Budget to withdraw funds from the CIP Reserves in the amount of \$37,458.00 to fund the 2019 CIP grants

## **Declaration of Pecuniary Interest & General Nature Thereof**

Mayor Reynard then asked if any Member of Council had any Declarations of Pecuniary Interest and the General Nature Thereof pertaining to any items as follows:-

- i) On Today's Agenda or from a previous Meeting
- ii) From a Meeting at which a Member was not in Attendance

There were none declared.

## **Confirmation of Minutes**

**1. Moved by C. Van Wallegghem, Seconded by M. Goss & Carried:-**

That the following Minutes of the Council of the City of Kenora be adopted as circulated:-  
Regular Council – May 21, 2019

## **Presentation**

### **Boys Volleyball OFSAA Silver Medalists**

Mayor Reynard presented the St. Thomas Aquinas High School boys volleyball team with certificates of achievement and small token in recognition of their achievement as the

OFSSA silver medalists at the 'A' Boys Volleyball in Belleville in November representing our community to the province in the sport of volleyball.

### **Additions to the Agenda**

None

### **Museum Board Appointments**

#### **2. Moved by M. Goss, Seconded by A. Poirier & Carried:-**

That Council hereby appoints Lesley Ratchford and Adrianna Harty to the Lake of the Woods Museum Board for a term at the pleasure of Council no later than November 14, 2022.

### **April 2019 Financial Statements**

#### **3. Moved by S. Smith, Seconded by M. Goss & Carried:-**

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora at April 30, 2019.

### **Municipal Insurance Renewal**

#### **4. Moved by K. Ralko, Seconded by A. Poirier & Carried:-**

That Council hereby accepts the proposal for renewal of Municipal Insurance as presented by Gillons and Frank Cowan Company in the amount of \$297,420.00 plus applicable taxes; and further

That this amount includes \$291,228.00 for property, automobile and liability, and \$6,192.00 for volunteer firefighter coverage.

### **Community Code of Conduct Policy**

#### **5. Moved by A. Poirier, Seconded by C. Van Walleghem & Carried:-**

That Council hereby approves a new Community Code of Conduct Policy #HR-2-26 to be added to the Comprehensive Policy Manual; and further

That three readings be given to a bylaw for this purpose.

### **Water & Sewer Accounts Deposit Policy**

#### **6. Moved by C. Van Walleghem, Seconded by A. Poirier & Carried:-**

That Council hereby adopts a new water and sewer accounts deposit policy #AF-5-2 to be added to the Comprehensive Policy Manual; and further

That three readings be given to a bylaw for this purpose.

### **Norman Park Parking Amendment**

#### **7. Moved by M. Goss, Seconded by K. Ralko & Carried:-**

That Council hereby approves an amendment to the Parking By-Law #82-2018 Lot R, to

impose a parking restriction on the parking of trailers within Lot R, located at Norman Park; and further

That three readings be given to an amending By-law for this purpose.

### **Minnesota Street and Bay Road Parking Restrictions**

#### **8. Moved by S. Smith, Seconded by A. Poirier & Carried:-**

That Council hereby approves an amendment to the Traffic Regulation By-law Number 180-2015, Schedule "B" – No Parking Tow Away Zone to impose a no parking anytime on Minnesota Street; and further

That Council hereby approves an amendment to the Traffic Regulation By-law Number 180-2015, Schedule "C" – Limited/Restrict Parking, to impose a 24 hour parking only on Bay Road; and further

That three readings be given to a by-law for this purpose.

### **NOHFC Phase II Submission Amendment – Kenora SportsPlex**

#### **9. Moved by K. Ralko, Seconded by A. Poirier & Carried:-**

That Council hereby approves the Phase 2 application request to the Northern Ontario Heritage Fund Corporation (NOHFC) in the amount of \$225,000 for infrastructure work required to the mezzanine of the Kenora Sportsplex; and further

That Council agrees to cover any project cost overruns related to this project.

### **Ice Allocation Policy**

#### **10. Moved by A. Poirier, Seconded by K. Ralko & Carried:-**

That Council hereby approves the amended Ice Allocation Policy #CS-1-1 to the City's Comprehensive Policy Manual; and further

That bylaw number 96-2017 be hereby repealed; and further

That three readings be given to a bylaw for this purpose.

### **Budget Amendment - CIP**

#### **11. Moved by C. Van Wallegghem, Seconded by A. Poirier & Carried:-**

That Council hereby approves an additional allocation of \$37,458.00, to be funded through the 2019 CIP Reserves to provide Community Improvement Plan Grants (CIP); and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2019 Operating & Capital Budget at its June 18<sup>th</sup>, 2019 meeting to withdraw funds from the CIP Reserves in the amount of \$37,458.00 to fund the 2019 CIP grants; and further

That Council gives three readings to a by-law to amend the 2019 budget for this purpose.

**D14-19-05 Zoning Bylaw Amendment-127 5th Ave S, Kendall House**

**12. Moved by M. Goss, Seconded by A. Poirier & Carried:-**

That Zoning By-law Amendment D14-19-05, 127 5th Avenue South be hereby approved to change the zoning of the subject property being a legal non-complying building for those uses permitted in the R3 - Residential Third Density Zone; and further

That three readings be given to a bylaw for this purpose.

**D14-19-06 Zoning Bylaw Amendment – Small Homes, City Initiated**

**13. Moved by S. Smith, Seconded by C. Van Wallegghem & Carried:-**

That Zoning By-law Amendment D-14-19-06, Small Homes, to establish a Residential - Small Home Zone (SH) in Zoning By-law No. 101-2015, as amended, which will address permitted uses and regulations related to minimum lot area and minimum gross floor area be hereby approved; and further

That the zone contains more flexible regulation to enable the development of small homes in the City; and further

That three readings be given to a bylaw for this purpose.

**Request for Reconsideration of City Land Sale**

**14. Moved by K. Ralko, Seconded by A. Poirier & Carried:-**

That Council directs administration to continue working with the applicants toward the sale of an unopened road allowance located in Keewatin adjacent to 317 St. Clair Street and 405 Twelfth and that the sale price is based on the appraisal report completed by an accredited appraiser in Ontario.

**Conservation Energy Demand Management Plan – Contract Authorization**

**15. Moved by A. Poirier, Seconded by K. Ralko & Carried:-**

That three readings be given to a bylaw to execute an agreement between the Corporation of the City of Kenora and VIP Energy Inc. to proceed with a Conservation Energy Demand Management Plan for the City of Kenora; and further

That the Mayor & Clerk be authorized to execute this agreement.

**Enabling Accessibility Fund – Workplace Accessibility Stream Agreement Authorization**

**16. Moved by C. Van Wallegghem, Seconded by M. Goss & Carried:-**

That three readings be given to a bylaw to execute an agreement between the Corporation of the City of Kenora and Government of Canada to proceed with the Kenora Library and Ramp and Stairs Replacement project for the City of Kenora; and further

That the Mayor & Clerk be authorized to execute this agreement.

## **Recreation Services Department 2019 First Quarter Report**

### **17. Moved by M. Goss, Seconded by C. Van Wallegghem & Carried:-**

That Council hereby accepts the 2019 First Quarter Report for the Recreation Services Department.

## **Seniors Community Grant Program Application**

### **18. Moved by S. Smith, Seconded by A. Poirier & Carried:-**

That Council hereby approves an application to the Seniors Community Grant Program by the City of Kenora in partnership with the District of Kenora Homes and Community Support Services; and further

That Council directs staff to apply for funding under the Seniors Community Grant Program for a project to support isolated seniors in the community.

## **Receipt and Approval of Various Committee Minutes**

### **19. Moved by K. Ralko, Seconded by C. Van Wallegghem & Carried:-**

That Council hereby adopts the following Minutes from various City of Kenora Committees:

- May 23, 2019 & June 5, 2019 - Lake of the Woods Museum Board
- May 22, 2019 - Kenora Public Library Board
- May 30, 2019 – Heritage Kenora Committee
- May 9, 2019 – Tourism Committee
- May 8, 2019 – Kenora Urban Trails Committee

That Council hereby receives the following Minutes from other various Committees:

- March 28, 2019 & May 2, 2019 - District of Kenora Home for the Aged Board of Management
- April 30, 2019 – Northwestern Health Unit; and further

That these Minutes be circulated and ordered filed.

## **2019 Water & Wastewater Systems Monthly Summary – April**

### **20. Moved by A. Poirier, Seconded by C. Van Wallegghem & Carried:-**

That Council of the City of Kenora hereby accepts the April 2019 Kenora Water and Wastewater Systems Monthly Summary Report, as prepared by City administration.

## **Approval of By-laws**

### **21. Moved by C. Van Wallegghem, Seconded by M. Goss & Carried:-**

That the following By-laws be now read a First & Second Time, and approved in their present form and presented for Third & Final Reading:~

# 90-2019 - Confirmatory

# 91-2019 - Community Code of Conduct Policy

- # 92-2019 - Water & Sewer Accounts Deposit Policy
- # 93-2019 - Norman Park Parking Amendment
- # 94-2019 - Minnesota Street and Bay Road Parking Restrictions
- # 95-2019 - Ice Allocation Policy
- # 96-2019 - Budget Amendment - CIP
- # 97-2019 - D14-19-05 Zoning Bylaw Amendment - 127 5th Ave S, Kendall House
- # 98-2019 - D14-19-06 Zoning Bylaw Amendment – Small Homes, City Initiated
- # 99-2019 - Conservation Energy Demand Management Plan – Contract Authorization
- # 100-2019 - Enabling Accessibility Fund – Workplace Accessibility Stream Agreement Authorization

### **Notices of Motion**

None

### **Proclamations**

None

### **Announcements**

#### **The following was highlighted by Council:**

1. Councillor Goss reminded everyone of the Farmer’s Market which starts tomorrow and welcomes back all our vendors and visitors
2. Councillor Van Wallegghem joined the Mink Bay Trail guided walking tour and encouraged everyone to walk the trail which is beautiful in our community.
3. Mayor Reynard reminded everyone of the grand reopening of the Bargain Store and the reinvestments in our community with façade improvements. The community is reinvesting and believing in the community. The official opening of Hoopla Island will be Saturday at 10:00 a.m.

### **Adjourn to Closed Session**

#### **22. Moved by M. Goss, Seconded by K. Ralko & Carried:-**

That pursuant to Section 239 of the Municipal Act, as amended, authorization is hereby given for Council to move into a Closed Session at 12:26 p.m. to discuss items pertaining to the following:-

- i) Disposition of Land (1 matter-Harbourfront Redevelopment Options)
- ii) Educating & Training Members of Council (1 matter-CAO Update)

### **Reconvene to Open Meeting**

Council reconvenes to open session at 3:45 p.m. with no reports from its closed session.

### **Close of Meeting**

#### **23. Moved by S. Smith, Seconded by M. Goss & Carried:-**

That this meeting be now declared closed at 3:45 p.m.

**The Corporation of the City of Kenora:**

**Confirmed As Written This .....Day**

**Of.....2019**

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**Mayor**

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**City Clerk**